**Town of Croydon**

BOARD OF SELECTMEN MEETING

Tuesday, February 13, 2024, 7:00 pm

Town Hall, Croydon NH

1. CALL TO ORDER: 7:00 pm
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
   1. Amie Freak – Chairman
   2. Edward Spiker – Selectmen
   3. Kimberlee Burkhamer - Selectmen
   4. Melissa Prunier – Administrative Assistant
4. APPROVE PREVIOUS MINUTES
   1. Review and approve minutes from January 29, 2024
   2. Amie made a motion to approve meeting minutes from January 29, 2024; Ed 2nd; voted unanimously to approve meeting minutes from January 29, 2024.
5. ADDITIONS TO AGENDA
6. CORRESPONDENCE:
   1. Letter from Consolidated communications giving updates on broadband coming into Town – estimate still approximately 2025.
   2. Henry Touchette sent email regarding plowing across the road.
      1. Snow is being pushed across the road narrowing the road.
      2. Road is a class VI road – Kim will look into whether the ordinance would be applicable to a class VI road
      3. Paul, Melissa and Kim will work on updating ordinances on the website.
7. OLD ITEMS:
   1. Narrative of 2021-2023 Grantham/Croydon Perambulation
   2. Boundary & Annexation survey – response needed by 03/01/24
      1. Letter from census bureau – they will send us large paper maps to correct and update. We can reach out to Clayton to send us any changes.
8. NEW ITEMS:
   1. Propose working meeting 02/27
      1. Kim would like to invite anyone who is speaking or has input for the Town Meeting. Decide who will be presenting and have a rehearsal of Town Meeting. Need to decide who is going to run the audio visual for the meeting.
         1. Amie will reach out to the Budget Committee
         2. Kim is going to reach Jay Rook and the Planning Board
         3. Melissa will reach out to Town clerk.
   2. Joseph Beaulieu called today regarding fuel for the roadside cutting.
      1. Amie proposed a pre-paid visa for gas
      2. Melissa and Angela spoke about having a petty cash fund where they could take cash and have receipts for each purchase.
      3. Ed suggested working with a local gas station regarding getting a gas account with a discount.
      4. A debit card was suggested without fees.
      5. Amie made a motion to create a petty cash fund of $250 for misc charges. Kim 2nd: voted unanimously to set up a petty cash fund of $250 for the Highway Dept. while Ed is researching the gas card solutions.
      6. A property was put into current use in 3/8/23 but received a full tax bill – Paul requested that we abate the taxes and will generate a new tax warrant for the current use property. Board signed abatement.
9. PUBLIC FORUM:
   1. Ed made a motion to open public forum; Amie 2nd; voted unanimously to open public forum.
   2. Paul Freitas – reminders
      1. We have elections and town meeting on 03/12 & 03/16
      2. PA28 forms (inventory forms) need to be returned to Tax Collector by 04/15
   3. Kim made a motion to close public forum; Amie 2nd; voted unanimously to close public forum.
10. NON-PUBLIC (if needed) –
    1. Ed made motion to enter non-public per RSA 91-A:3C; Amie 2nd. Voted unanimously to enter into non -public session at 7:34 pm
    2. Ed made a motion to close non-public session and seal the minutes indefinitely. Amie 2nd; voted unanimously to close non-public session and seal minutes indefinitely at 7:50 pm.
    3. ADJOURNMENT: Ed made a motion to adjourn; Kim 2nd; voted unanimously to adjourn at 7:58 pm
11. Next meeting: Working meeting February 27th

Respectfully submitted,

Melissa M Prunier

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Amie Freak Date

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Edward Spiker Date

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Kimberlee Burkhamer Date