

# Town of Croydon

## BOARD OF SELECTMEN MEETING

Monday, January 29, 2024, 7:00 pm

Town Hall, Croydon NH

1. CALL TO ORDER: 7:05 pm
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
  - a. Amie Freak – Chairman
  - b. Edward Spiker – Selectmen
  - c. Kimberlee Burkhamer - Selectmen
  - d. Melissa Prunier – Administrative Assistant
4. APPROVE PREVIOUS MINUTES
  - a. Review and approve minutes from December 12, 2023, and January 9, 2024
    - i. *Amie made a motion to approve the minutes for December 12<sup>th</sup>, Ed 2<sup>nd</sup>; voted unanimously (Kim abstained due to not being at the December 12<sup>th</sup> meeting). Amie made a motion to approve the minutes for January 9<sup>th</sup>, Kim 2<sup>nd</sup>; voted unanimously to approve the minutes for January 9<sup>th</sup>.*
5. CORRESPONDENCE:
6. ADDITIONS TO AGENDA
7. OLD ITEMS:
  - a. Review and approve 2024 budget from advisory board – to be done during budget hearing directly following this meeting.
8. NEW ITEMS:
  - a. Proposal to accept CARES money – Amie made motion to accept CARES money; Ed 2<sup>nd</sup>; voted unanimously for the town to accept the CARES act monies of \$80,043 to be used for the purposes of repairing roads and bridges.
  - b. Sign off on election attendees and SOC meetings (2023) – Board signed

- c. Potential new Planning Board member – Kim presented a request from John Rab. Ed made a motion to accept John Rab on planning board; Amie 2<sup>nd</sup>; voted unanimously to appoint John Rab to planning board.

- d. Accept Planning Board 2 warrants: Presented by Jim Morgan – Planning Board
  - i. To see if the Town will resolve to authorize the Planning Board, in accordance with RSA 674:43, I, to require preliminary review of site plans and to review and approve or disapprove site plans for the development or change or expansion of use of tracts for nonresidential uses or for multi-family dwelling units, which are defined as any structures containing more than 2 dwelling units, whether or not such development includes a subdivision or re-subdivision of the site.

Explanation: Adoption of this Article would authorize the Planning Board to review and approve or disapprove site plans and to adopt site plan review regulations, in accordance with RSA 674:44, for the use of the types of property described in RSA 674:43, I to guard against such conditions as would involve danger or injury to public health and safety.

- ii. 2<sup>nd</sup> request is for \$15,000 to complete and update the 10-year master plan that has not been updated since 1989.

- e. Accept Zoning Board warrant - Jim Morgan brought forth the warrant from Zoning Board

- i. Shall the Town Adopt the Zoning Board Amendments to Article 9 of the Town of Croydon Zoning Board Rules.

#### ARTICLE IX Board of Adjustment

- A. Adoption of Rules - The Board of Adjustment shall adopt rules to govern its proceedings in accordance with the provisions of this Ordinance and the provisions of RSA 676:I, as amended.

The Board of Adjustment shall consist of five members appointed by the Board of Selectmen. Each member shall be appointed for a term of three years, and one member shall be appointed in the first year, two members in the second year and two members in the third year.

In the event a vacancy occurs on the Board, the Select Board shall fill such vacancy by appointing a member to fill the unexpired term. Each member shall hold office until a successor has been appointed and qualified, unless sooner removed. Members shall serve without compensation.

2. The Select Board shall appoint up to five alternate members of the Board of Adjustment as provided in RSA 673:6. Alternate members shall serve for a term of three years. Vacancies, including vacancies arising as a result of the appointment of an alternate as a regular member, shall be filled in the same manner as regular members for the unexpired term.

- f. Kim made motion to accept the planning/zoning board warrants presented by Jim Morgan (3) Ed 2<sup>nd</sup>; voted *unanimously* see if the town will adopt the planning and zoning board warrants as written above.
  - g. Proposal for transfer station coupons for glass recycling – proposed that we give \$1 coupon when recycling glass removing the weight from the trash.
    - i. Kim would like more information on what it costs to recycle glass, where it goes, and just general more questions on amounts.
    - ii. Could we have other options for the glass (Casella zero sort)
    - iii. Amie made motion to approve the proposal for coupons for glass from the transfer station; Ed 2<sup>nd</sup>; votes unanimously to approve the proposal for coupons for glass recycling and beginning the conversation on ironing out the details. Will continue the discussion and process before deciding whether to begin this new process or not.
  - h. Boundary and Annexation Survey – Amie made a motion to table to the next meeting. Kim 2<sup>nd</sup> – voted unanimously to table until next meeting. Amie and Melissa will connect with Russ Edwards to obtain more information.
9. PUBLIC FORUM:
- a. Ed made motion to open public hearing; Amie 2<sup>nd</sup>; voted unanimously to open public forum.

- b. Hope Damon – State House resumed January 3<sup>rd</sup> – about 1000 bills being brought forward. Reach out to her for more details.
- c. Ed made motion to close public hearing; Amie 2<sup>nd</sup>; voted unanimously to close public forum.

10. NON-PUBLIC (if needed) – not needed

11. ADJOURNMENT: Amie made a motion to adjourn; Ed 2<sup>nd</sup>; voted unanimously to adjourn at 7:34 pm

Respectfully submitted,

Melissa M Prunier

**SIGNED MINUTES FILED AT THE TOWN HALL**

Amie Freak

Date

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Edward Spiker

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Date

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Kimberlee Burkhamer

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Date

## Town of Croydon

### BOARD OF SELECTMEN MEETING – Public Bond Hearing

Monday, January 29, 2024, 7:00 pm

Town Hall, Croydon NH

1. CALL TO ORDER: 7:40 pm
2. ROLL CALL
  - A. Amie Freak – Chairman
  - B. Edward Spiker – Selectmen
  - C. Kimberlee Burkhamer - Selectmen
  - D. Melissa Prunier – Administrative Assistant
3. Amie made motion to open public hearing regarding the bonding for the paving of Cash St; Ed 2<sup>nd</sup>; votes unanimously to open public bond hearing at 7:40 pm.
4. Russ Edwards on behalf of the budget advisory group spoke to the Bond warrant.
  - A. To see if the Town will vote to raise and appropriate the sum of Four Hundred Thirty-Four Thousand (\$434,000) for the repaving of Cash St. and to authorize the issuance of not more than Four Hundred Thirty-Four Thousand of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and further, to raise and appropriate the sum of Forty-Nine Thousand Three Hundred and Twelve Dollars (\$49,312) for the first year's bond payment. (3/5 ballot vote required).
5. Amie made motion to close the bond hearing on Cash St paving; Kim 2<sup>nd</sup>; voted unanimously to close bond hearing at 7:44 pm.

Respectfully submitted,

Melissa M Prunier

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Amie Freak

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Date

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Edward Spiker

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Date

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Kimberlee Burkhamer

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Date

# **Town of Croydon**

## **BOARD OF SELECTMEN MEETING – Public Budget Hearing**

Monday, January 29, 2024, 7:00 pm

Town Hall, Croydon NH

1. CALL TO ORDER: 7:45 pm
2. ROLL CALL
  - a. Amie Freak – Chairman
  - b. Edward Spiker – Selectmen
  - c. Kimberlee Burkhamer - Selectmen
  - d. Melissa Prunier – Administrative Assistant
3. Amie made motion to open public budget hearing; Kim 2<sup>nd</sup>; votes unanimously to open public budget hearing at 7:45 pm.
4. Russ Edwards, on behalf of the budget advisory group, spoke to the proposed budget warrants. Aaron McKeon spoke to the “Green sheet” breaking out the budget line items. See attached.
  - a. Article 11 - update wording to include taking funds for the first year’s payment (\$25,368) from the Town Vehicles Capital Reserve Fund. Amie made a motion to recommend as amended. Kim 2<sup>nd</sup>; voted unanimously.
  - b. Article 07 – Kim made a motion to remove the wording Selectmen Recommending – so that the town can decide how to fund the fire department. Amie 2<sup>nd</sup>; voted unanimously.
5. Amie made a motion to approve warrant articles as amended with proposed budget of \$791,379; Ed 2<sup>nd</sup>; voted unanimously.
6. Amie made a motion to close public hearing; Kim 2<sup>nd</sup>; voted unanimously to close public hearing at 8:30 pm.
7. Amie made a motion to adjourn; Ed 2<sup>nd</sup>; voted unanimously to adjourn at 8:30 pm.

Respectfully submitted,

Melissa M Prunier

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Amie Freak

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Date

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Edward Spiker

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Date

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Kimberlee Burkhamer

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Date