

**Town of Croydon**

**BOARD OF SELECTMEN**

Tuesday, April 25, 2023, at 7:00 PM

Town Hall, Croydon NH

1. CALL TO ORDER – 7:00 pm
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
  - a. Chairman: Amie Freak
  - b. Selectman: Ed Spiker
  - c. Selectman: Joe Marko
  - d. Administrative Assistant: Melissa Prunier
4. APPROVE PREVIOUS MINUTES
  - a. Review and approve minutes from March 28, 2023, and April 11, 2023
5. CORRESPONDENCE:
  - a. Recycling check – Metal dumpster
  - b. Carl Newton put in letter to volunteer for Zoning Board
    - i. Jasper- Select board and Planning board put in a recommendation to moderator.
    - ii. Joe made motion to appoint to Zoning Board; Ed 2<sup>nd</sup>; all in favor passed and we will send to Planning Board for
  - c. Melanie Warburton – resigned as Deputy Treasurer – due to stress of the last Select Board meeting
  - d. Barbara Kress – resigned from Board of Trustees due to last trustee meeting
  - e. Jan Mitchel resigned as Health Officer – due to last trustee meeting
6. NEW ITEMS:
  - a. Board of Trustees – letter read from April Anderson to Select Board (attached)
    - i. Amie and Paul worked on responses – attached
    - ii. Post notice of vacancy to appoint on at next meeting
    - iii. Include roles & responsibilities (MP has copy) of trustee
    - iv. Any records held at personal homes should be returned to town hall immediately

- v. Ed motioned to post position to appoint open position at next meeting; Joe 2<sup>nd</sup> – motion passed
- vi. Joe made motion to open website as an official posting for meetings; Ed 2<sup>nd</sup> – motion passed

7. OLD ITEMS:

- a. Website update with Kim B
  - i. Utilize emails in a different fashion – 2 factor auth – passwords to be 14 characters. Can be eon (owns our site now) or google (others as well these are the top two options at this time
  - ii. Emails would be forwarded to the administration account if someone leaves – administrator would then handle mailbox until new person is assigned or takes position.
  - iii. Kim will have costs at next meeting
- b. Fire Department contract discussion with Jason Rook – tabled to next meeting – Jason wasn't present
- c. South Beach (Loon Lake) property – Our lawyer will be sending a letter to potential buyer saying to either make a move or rescind the bid
- d. School speed signs – Joe
  - i. Our road crew will be installing the posts and doing site work – we will pass along the quote from Tapco to the School to continue the process
- e. Update on Cash St loans – Joe – have we secured a loan?
  - i. Issue with loan approval – need opinion letter from attorney; we cannot obtain this without 3/5 ballot vote from town
  - ii. We can hold a special meeting to hold this vote; Planning board also needs to hold a special meeting so we may have them held on the same day
  - iii. Potential meeting would be end of June – to vote for road to get opinion letter
- f. Bridge project – Amie – did we receive new quote from the Company?
  - i. Yes – MP has letter

- g. Front steps – Amie – meeting with the contractor?
  - i. Amie met with contractor – we can put out to bid with specific size – the one we have on file isn’t still accurate. Footings are fine, width is fine to move out one step; contractor didn’t like the idea of trex
  - ii. George submitted estimates on Granite.
  - iii. Joe B spoke to Weed Concrete to come out and take measurements for pre-cast.
  - iv. Ed will reach out to anyone that may want to submit a bid – just need clear scope of work
  - v. Amie will go back to the contractor to get scope of work in writing and ask Joe B to reach out to Weed for written estimate.
- h. Budget updates – Amie & Melissa Prunier

#### 8. PULIC FORUM #2

- a. Hope Damon – Looking to see if Granite steps would be an option.
  - i. Statehouse work – education committee & affordable housing committee
- b. Cathy Pesche – official website “Croydon-NH.com” – looking for meeting minutes
- c. Jim Pesche – looking for update on “charging homeschoolers” – It was clarified that this discussion has been tabled until July.
- d. John Anderson – would like to present a letter of remarks he would have like to make and include them in the minutes
- e. Bruce Jasper – asked that someone read John’s comments
  - i. Asked that Board speaks directly into microphone and speak up because it is very difficult to hear
- f. Amanda Kraft – reporter from Eagle times – reading John Anderson’s letter
  - i. Requesting that the attorney general is brought in to investigate the Board of Trustees
  - ii. Requesting the records (book of transactions) be returned to the Town office
    - a) Steve Michel confirmed that the records are in the Town office



- b) Bruce clarified that the question was around the financial records that were in Susan Edwards bag during the video
- iii. Susan Edwards – if an outside firm is appointed to manage the funds there would be a firm fee of at least 3% of total funds and funds would be tied to that firm for 5 years minimum
- iv. John Anderson suggested that you not appoint someone who has bookkeeper skills specifically as all Trustees responsibilities are to do all roles
- v. Bruce Jasper – disagrees that someone with some financial knowledge would be great ~ but not necessary.
- vi. Town Clerk - attached

9. ADJOURMENT: Amie Motioned to adjourn; Ed 2<sup>nd</sup> – meeting adjourned at 8:03 pm

10. Next meeting: Tuesday, May 9, 2023 at 7:00 pm

11. To Do / Follow up items:

- a. Ed and MP will write up posting for website and town hall
- b. Set special meeting date next meeting
- c. Amie will meet with contractor again to get specs for front steps

Respectfully submitted,

Melissa Prunier

\_\_Signed minutes on file\_\_\_\_

Chairman signature

Date

Selectman signature

Date



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Selectman signature

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Date