

Town of Croydon

BOARD OF SELECTMEN

Tuesday, January 10, 2023, at 7:00 PM

Town Hall, Croydon NH

1. CALL TO ORDER – 7:00 pm
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
 - a. Chairman: Russell Edwards
 - b. Selectman: Joe Marko
 - c. Selectman: Amie Freak
 - d. Administrative Assistant: Melissa Prunier
4. APPROVE PREVIOUS MINUTES
 - a. Sign previously approved minutes from November 22, 2022 – signed and filed
 - b. Review and approve draft minutes from December 13 - approved, December 27 – approved, 2022, and January 03, 2023 - approved
5. AGENDA ITEM(S)
 - a. Correspondence:
 - i. South Beach property has been selected to be assessed by Avitar
 - a) Russ will be reaching out to the lawyer for that property about putting it up for rebid as we have not heard from previous bidder.
 - ii. DES: Assessment of Ruger wildlife – Dam safety 12/1/22 engineers visited with NH Fish and Game – 230 ft / 8 ft tall embankment with bridge culvert with severe beaver debris. RSA 482:2 DES is asking Fish and Game to clean up the debris and not remove the structure that is there. Fish and Game would like to build a new culvert. To do so there would need to be approval from DES prior to being built.
 - iii. Post office requested a new address for an apartment on Sand Hill Rd. Russ and Joe will look into it.
 - iv. Letter needs to be signed for a Loon Lake resident that was taxed incorrectly. Would like to make note so the correction is made prior to next tax season.
 - v. Letter went out to Culvert owner on Hayward Rd
 - b. New Items:
 - i. Clayton Pratt – updating subdivisions and Tax maps – approval to take care of / correct corner of Hayward Rd, Brighton Rd, and Fletcher. Amie Motioned to allow Clayton to update tax maps; Amie 2nd. Last update was about 3 years ago. Motion passed.

- a) MP TO SEND CLAYTON A NOTE TO UPDATE RECORDS PER DISCUSSION
- ii. Warrant article proposals:
 - a) Petition for warrant article: To see if the town will raise 80K to contract safety / police services – with funds carrying over to next year if committee does not hire police for this year
 - b) Ed Spiker: another petition for warrant article: Raise 10K to implement the recording of all town meetings
 - c) All Boards to be elected vs appointed positions (effective 03/2024)
 - a. Russ will check with NH Municipal to see if there are any restrictions on this.
 - d) Increase Selectboard from 3 – 5 members (effective 03/2024)
 - a. If a town votes to allow this, it would not take effect until the following year
- iii. Discuss loan payment schedule
 - a) Cash St repaving – Sugar River Bank; in the past the first payment wouldn't be due until July of the year the loan was taken out – with 10 equal payments or the payment in July could be the short cycle with smaller payment that pays the amount from the loan date through July. Russ will ask Charleen why we have done it this way in the past – and how does it affect going forward
- iv. Open positions on planning and zoning boards
 - a) Dominic DeMaggio – Offer to be on Zoning board – Dominic will need to speak with Bruce Jasper (Moderator)
 - a. Zoning board is looking for one full time member and 2 alternates
 - b) Chris Prost – offer to be on Planning Board
 - c) Have not seen a letter of resignation from Phil yet
 - d) One member out of town making it difficult to hold a quorum on Planning board
 - e) Kim Berkheimer is interim chair of planning – will be speaking with Phil tomorrow, asking if he would consider becoming an alternate. Have several town members expressed interest. Suggesting that the long-term member that is not able to attend at this time to be an alternate and appoint Chris. Also have others that are showing interest to come to the February 1st meeting to state their interest. Motion to appoint Chris Prost as Planning Board member for one year to expire 01/10/24.



- a. Russ will contact Willis and Kim will contact Larry with updates
 - f) Hope Damon – Clarifying question on terms for planning boards – where he offered to step in we will accept his terms.
 - a. Need to put together a list of who is on boards and when their terms are expiring
 - g) Brenda would like a list of Board members and their expiration dates posted in the Town Report – Kim will also add to the website
 - h) Kristi McKeon also expressed interest in Planning Board – she will speak with Kim – it will be suggested that the next person to be appointed will be for a 2 year term
 - i) Next meeting for Planning Board is first Wednesday of February at 7:00 pm (February 1st)
 - c. Old Items:
 - i. Updates from previous meetings:
 - a) Dec 13th Gov’t survey will not be completed as it was voluntary; Have not yet heard from NH Dept of Revenue on veterans’ tax relief have not responded yet
 - ii. School speed signs – Part of what is causing the price increase so high is because of the portable battery pack
 - a) Joe meeting with DOT tomorrow with discussion around placement – one could be on the green house property and the fire department has offered a piece of land for the other one. Once completed Joe will complete Excavation permits for DOT. We will look into two fixed and one mobile one (pricing)
 - b) Create a file for DOT School signs
 - iii. Aubertain water issue: Cash St – need to create a letter to homeowner regarding water flowing across the road after storms
 - iv. Hanover dispatch: adding \$1,250 to fee; new tower leaving location 01/11 and being placed by Thursday
 - v. Septic Design – signed by all
 - vi. Two Building permits – Need Clayton to get subdivision completed first – signed by all
6. Public Comment:
- a. Sue Kimball Requesting that “Debt Services” be listed out as to what they are on Warrant Article.
 - b. Ryan Shackett– asked about having meetings at the same time as other meetings in town. Joe said he will bring it to their attention and request scheduling not be at the

same time. We will also be adding all meetings to the website and will be asking them to also post dates on the website.

- c. Town Website: up and running with Civic Plus– still needs lots of updating and editing – Kim and Russ have been working on it. Once Melissa has permissions and tutorial, she will start to add agendas and meeting minutes. www.croydon-nh.com
 - i. Question regarding the .com vs .gov – should be able to request “.gov” from the state and maybe have the .com rerouted to the .gov
- d. Jim Morgan asked Open offices: 2 Selectboard; Town Clerk; one supervisor of checklist; January 25th applications open – February 3rd is the cutoff

7. ADJOURMENT: Motion to adjourn by Amie; Joe 2nd – Adjourned 8:10 pm

8. Next meeting: Tuesday, January 24, 2023, at 7:00 pm

9. To Do / Follow up items:

- Russ and Joe will investigate Sand Hill address request / apartment.
- MP TO SEND CLAYTON A NOTE TO UPDATE RECORDS PER DISCUSSION
- Russ will ask Charleen why we have done it this way in the past – and how does it affect going forward
- Need to put together a list of who is on boards and when their terms are expiring
- Brenda would like a list of Board members and their expiration dates posted in the Town Report – Kim will also add to the website

Respectfully submitted,

Melissa Prunier

SIGNATURES ON FILE AT TOWN HALL

Chairman signature

Date

Selectman signature

Date

Selectman signature

Date

