

Town of Croydon

BOARD OF SELECTMEN

Tuesday, July 25, 2023, at 7:00 PM

Town Hall, Croydon NH

1. CALL TO ORDER – 7:00 pm
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
 - a. Chairman: Amie Freak
 - b. Selectman: Ed Spiker
 - c. Selectman: Joe Marko
 - d. Administrative Assistant: Melissa Prunier
4. APPROVE PREVIOUS MINUTES
 - a. Review and approve minutes from June 27, 2023; approved, signed, and filed.
5. CORRESPONDENCE:
 - a. Emails
 - i. NHMA coaching and technical program – we got accepted into the CPAP program – help to find grant money and federal funds for small towns like ours. Ed will schedule the consultation and be the point of contact.
 - ii. Nobis – updated the landfill closure report/and inspections.
 - iii. NH Planning commission asking if we would like to renew our membership ~ we will not be, as we can get the information, we need from NHMA.
 - iv. DOT fuel management system – give contact information sheet to Joe B to complete.
 - v. John Grisek – update on Pinnacle Rd; Have not yet sent a letter since the road has been closed. Amie Freak would like Joe Marko to send a letter to the person who is causing issues on the road.
 - a) Suggested that we may need to turn the road back over to Mr. Grisek.
 - b) Another suggestion was to restrict access to the road to daylight hours.

- vi. NCDE Broadband mapping – would like to update their records using the E911 database – MP will reach out to them to see if they would like to use the updated Tax maps.
- vii. Cash St complaints about downed limbs left for a long time. Wright Tree service has gone and cleaned up the trees.

6. ADDITIONS TO AGENDA

7. OLD ITEMS:

- a. Road damage updates/FEMA – Jason Rook is the direct contact with Homeland Security – Amie Freak had a premeeting with FEMA to give us some background around what they are looking for to file. Jason wants GPS coordinates of the damaged roads. Amie Freak, Ed Spiker, and Jason Rook will be meeting with FEMA on Thursday morning at 9:00 am at the Town Hall.
 - i. Heavily impacted roads and both bridges will be visited with FEMA.
 - ii. They would like to see our “procurement program”. If we don’t have a policy in place, it will fall back onto the State’s policy.
 - iii. Amie Freak filled out a survey regarding how we were impacted and estimate in damages. The second storm made it much easier for us to qualify for aid. There is a possibility that they will be able to blanket June 17-July 17th for damages.
 - iv. Joe B and Joe Jr should be keeping track of equipment hours while working on these repairs. Want fuel costs/operational costs. All repairs will be to pre-storm conditions. Need to track how many hours are used on each piece of equipment separately. Track day by day where they are and what equipment they use.
 - v. Jason Rook –EMD for Town, does not yet have GPS coordinates for the damaged areas. This information is needed before Thursday. From beginning of the damage to the end.
 - a) Kim Burkhamer will obtain the information for Winter Rd tonight.
 - b) Brenda Williams also said she can help with coordinates if needed.

- c) Jason will visit each of the sites tomorrow and if he can't finish the Board will step in and help.
- vi. Melissa will print out the pictures that have been sent to her from residents.
- vii. Class VI roads will not be covered by the town funding. Residents should call 211 to inquire about help.
- b. Ballot Clerk appointments – Need to reach out to the current ballot clerks to confirm they want to be reappointed. Need to reappoint as soon as we can.
- c. .gov information – We have started the process and should have up and running shortly. Paul Freitas is working on completing the requested documents.
- d. Boulder Vale bridge – sink hole due to the last storm – corner will be closed and will be added to the list for FEMA.
- e. Grant Program – NHMA Coaching and Technical Assistance Program – CTAP. Town was approved to participate in Grant program. Ed Spiker will be our contact with them to set up a meeting to discuss what steps need to be taken. Melissa Prunier will submit the signed form back to NHMA accepting our enrollment.
- f. Fire Department contract discussion with Jason Rook - Jason brought a copy of a contract between the Fire Department and Town of Croydon. Melissa Prunier will send it to our Town Attorney to review.

8. NEW ITEMS:

- a. Fee updates: Building permits, 91A requests, CO fees, any other fees as needed. – Table to next meeting as not quite ready yet for discussion.

9. PUBLIC FORUM:

- a. Jason Rook would like to be paid for the hours he worked during the storm. We agreed on \$25 an hour – Melissa Prunier will give him a timesheet to complete to be paid. He would also like to be considered to receive an hourly wage going forward.
- b. Kim Burkhamer – update on access to Long Pond. She reached out to Fish and Game who will get ahold people that maintain boat launches. Gary left her a message and she will have a better update at the next meeting. If there is push back regarding the

access, as the land around the pond is private. what should she be asking? We will need to know how to properly fix it – permission to fix and maintain.

- c. Brenda Williams – Commend new town clerk for all he is doing for Town – very polite and on top of things. She would also like to know when we will be starting with the internet / recording equipment. Ed Spiker will be working on this before the deadline of September 16th.

- i. Also inquired about the camper located on Croydon Brook Rd

10. NON-PUBLIC (if needed): Joe Marko motioned to go into Non-Public in accordance with 91A:C; Amie Freak 2nd. Entered Nonpublic 7:45 pm

- a. Joe Marko made a motion to close non-public meeting at 8:12 pm
- b. Amie made a motion to open public session, Ed Spiker 2nd.
- c. Ed Spiker made a motion to seal the non-public meeting minutes indefinitely, Amie Freak 2nd.

11. ADJOURNMENT: Ed Spiker made a motion to adjourn, Joe Marko 2nd; Meeting adjourned at 8:14 pm.

12. Next meeting: Tuesday, August 08, 2023, at 7:00 pm

13. To Do / Follow up items:

Respectfully submitted,

Melissa Prunier

SIGNED COPY AVAILABLE AT TOWN HALL

Chairman signature

Date

Selectman signature

Date

Selectman signature

Date