

Town of Croydon

BOARD OF SELECTMEN MEETING

Tuesday, October 24, 2023, 7:00 pm

Town Hall, Croydon NH

1. CALL TO ORDER: 7:02
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
 - a. Amie Freak – Chair
 - b. Edward Spiker – Selectman
 - c. Melissa Prunier – Administrative Assistant
4. APPROVE PREVIOUS MINUTES
 - a. Review and approve minutes from October 10, 2023
 - i. *Amie made Motion to approve minutes as written, Ed seconded, voted unanimously to approve minutes as written; signed and filed.*
5. CORRESPONDENCE:
 - a. DRA has informed the town of forms that are past due. They are the necessary documents to finish setting the tax rate. We have identified them and will be submitting them ASAP.
 - b. Sullivan County Treasurer has sent the Selectboard their warrant for tax to be collected per RSA 29:11, totaling \$312,732 for the upcoming year.
 - c. Securing Melissa’s access to HealthTrust Portal
 - i. *Amie signed approval and Paul Freitas has sent it to HealthTrust.*
6. ADDITIONS TO AGENDA
 - a. Current Use Tax Bill Issuance: L. Laventure - Map 11, Lot 670
 - i. Approved and signed by the Board.
7. OLD ITEMS:
 - a. Visiting Nurse & Hospice for Vermont & New Hampshire – Health Officer researching for future decisions on funds. No update from Health Officer yet.

- b. Fire Department Contract Update: Jason Rook – Jason was not in attendance no update.
- c. Appointing Selectboard member until 2024 March Town Meeting
 - i. *For those that expressed interest we would like to remind them that we will need 5 members in March.*
 - ii. *Ed made a motion to appoint Kimberlee Burkhamer as the new Selectman of the Board until March 2024. Amie seconded – voted unanimously. Kim Burkhamer was appointed as 3rd Selectman as well as ex-officio member of the Planning Board.*
- d. Budget Advisory Committee Update: Russ Edwards, Jim Morgan, and Aaron McKeon met last week to go over what needs to be done. Next meeting to start digging into budget November 7th.
- e. Robert Thorson of Thorson Firearms & Gunsmithing- Business is now in good standing, has submitted the necessary paperwork.
 - i. *Amie made a motion to allow Thorson Firearms & Gunsmithing to operate their business in Croydon with a valid Federal Firearms License.” Ed 2nd: voted unanimously to allow Thorson Firearms and gunsmithing to operate their business in Croydon.*
- f. *Electrician came today to add outlet in locked cabinet in order to install the Starlink and town steams. Should be up and running in the next two weeks or so.*

8. NEW ITEMS:

- a. New septic design for Greenly on South Beach Rd. (Map 18 Lot 479)
 - i. Signed by Amie Freak approving septic design.
- b. New Septic design for Martel on Ash Swamp Brook Rd (Map 11 Lot 39)
 - i. The Septic designer spoke with Paul Freitas about getting the State approved plans. We will hold off on signing until we see the larger State approved plans.
- c. New pistol permit renewal – Susan Edwards
 - i. *Approved and signed by Amie.*

- d. PA-7 Intent to Cut: K. Scanlon - Map 18, Lot 361
 - i. *Approved and signed by the Board.*
 - e. The Highway Department is looking to secure a gas card.
 - i. *Amie made motion to allow a gas card to be secured for the Highway Department; Ed seconded; voted unanimously to allow the Highway dept to obtain a gas card.*
 - f. *John Grzyszek has spoken with his attorney regarding the trails on Pinnacle Rd near the cemetery. Class Six road trail being discussed. The land in question is the road behind the cemetery gate through Croydon Brook Rd (Ruger used it for logging).*
 - i. *Melissa will email the Board the request / email from John Grzyszek.*
 - g. *Discussion regarding Cemetery maintenance. There are a few that are in bad shape that need repair. Several trees are growing in the fencing. Amie will speak with the Budget Advisory committee about if there is any maintenance money to get the cemetery cleaned up/ repaired.*
 - h. *There is a tree that fell on school property that has been cut up but needs to be hauled away.*
9. PUBLIC FORU: Ed made motion to open public forum, Amie seconded; voted unanimously to open public forum.
- a. Ashley Kimball asked if there was an update on the contract with the Fire Department. Amie said we will be signed. Question and discussion around morality. Town cannot decide who the Fire Department can employ. Ashley would like to express her concern about signing the contract and for more public awareness be given.
 - b. Amie made motion to close public session; Ed seconded; voted unanimously to close public session.
10. NON-PUBLIC (if needed) – not needed
11. ADJOURNMENT: *Ed made motion to adjourn; Amie seconded; voted unanimously to adjourn at 7:36 pm.*

Respectfully submitted,



Melissa Prunier

SIGNED MEETING MINUTES LOCATED AT THE TOWN HALL

Chairman signature

Date

Selectman signature

Date

Selectman signature

Date