

Town of Croydon

BOARD OF SELECTMEN

Tuesday, November 14, 2023, at 7:00 PM

Town Hall, Croydon NH

1. CALL TO ORDER: 7:00 pm
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL:
 - a. Amie Freak – Chair
 - b. Ed Spiker – Selectman
 - c. Kimberlee Burkhamer – Selectman
 - d. Melissa Prunier - Admin
4. APPROVE PREVIOUS MINUTES
 - a. Review and approve minutes from October 24, 2023
 - i. Amie- Made a motion to approve the minutes from October 24th. Ed 2nd; voted unanimously to approve the minutes from October 24th.*
 - b. Received an email from Aaron McKeon offering to volunteer to change over the email from the existing service to Proton Mail.
 - i. Kim may have some insight on the email situation that is happening.*
 - a) The website committee has been meeting and had been waiting for the domain name to change from .com to .gov. Looking at different options for email users. Microsoft is open option \$8.50 a user. The committee will meet again to discuss and then respond to Aaron. Next meeting December 11th.*
 - c. DRA emailed the town this afternoon about our preliminary tax rate. Amie and Melissa should find a time that works for them to finalize the rate ASAP.
 - i. Melissa and Amie will meet on Friday to discuss and finalize.*
 - d. Eversource has asked the town to identify the SPOC (single point of contact) for emergencies.

- i. Suggested that Amie and Jason Rook be the point of contact for major emergencies.

- a) *Kim made motion to have Amie Freak and Jason Rook be the point of contact for emergencies with Eversource. Ed 2nd; Voted unanimously to have Amie and Jason be the contact for emergencies with Eversource.*

5. ADDITIONS TO AGENDA

- a. Septic Plans (2)- South Beach Drive: Map 18, Lot 616 and 22 Ash Swamp Brook Road: Map 11, Lot 39

- i. *Amie made motion to approve; Kim 2nd; Voted unanimously to approve septic plan for Ash Swamp Brook Rd.*
 - ii. *The 2nd septic plan for South Beach was not complete and will be sent to Zoning for further approval.*

- b. Timber warrant- Map 12, Lot 209

- i. *Amie made a motion to approve and sign the timber warrant for Ray Newcombe*

- c. Bob Brittner's Guns- Another licensed gunsmith is looking to have Selectboard approval for operating in Croydon.

- i. *Ed made a motion to approve Bob Brittner's Guns to operate in Croydon. Amie 2nd: voted unanimously to approve Bob Brittner's Guns to operate in Croydon.*

6. OLD ITEMS:

- a. Budget advisory committee update:

- i. Meeting again on the 21st
 - ii. Melissa is meeting with Aaron McKeon tomorrow to discuss some budget questions.

- b. Internet updates

- i. Ed needs a larger drill bit to install, several volunteered to come by with a larger drill bit to install Starlink.

c. Amie made a motion to add a line item for Meals on Wheels program for Five Hundred Dollars (\$500) to the 2024 Budget, Kim 2nd; voted unanimously to add a line item for Meals on Wheels for \$500 to the 2024 Budget.

d. Payment from Trust

i. Amie made a motion to approve the application for payment from the Trustee Trust funds requesting funds for the cemeteries. Ed 2nd; voted unanimously to sign request from Trustees for Cemeteries.

7. NEW ITEMS:

a. Fire Department payment

i. Letter to Chief Rook regarding payment of \$20,000 – funds to be allocated for assisting Croydon Residents only.

a) Jason Rook – is paying firefighters considered assisting Croydon Residents. Yes

b. Building Permit for the Cell Tower (Verizon)

i. Amie made a motion to approve the building permit. Ed 2nd; voted unanimously to approve building permit.

c. *EB2gov-* Paul has contacted Interware Development and has a copy of the service agreement to get credit cards in the building and online.

i. Card reading and receipt charge is \$500 but then all other charges are being paid for by those using the service. No other charges for the Town.

ii. This will also give us the option to do taxes, dog licenses, etc. online. Not yet able to do car registration but more to come on that.

8. PUBLIC FORUM: Amie Made a motion to open public forum; Ed 2nd; opened public forum 7:24 pm

a. Susan Kimball said that Croydon Brook Rd looks great, but who is paying for it. We have an expense fund that is covering it.

b. Henry Touchette: Powerline company is doing a lot of work on his road. They have said that they will fix the road when they are complete, but Henry is concerned about

the condition of the road in the Spring. Asking that a letter is sent to the company to confirm that they will be responsible for the road condition come Spring.

- c. Paul Freitas – Laredo deed look up system that typically towns have access to – cost is \$50 to get it started no monthly fee. Ability to look up and print deeds for municipalities to look at historical information.

- i. Amie made a motion to approve Laredo system for deeding; Kim 2nd; voted unanimously to approve the Laredo system and pay the \$50 start up charge.

- d. Paul Freitas – Town vacuum is not working properly.

- i. Paul will research to see if there are funds available in the building fund to cover the cost of new vacuum.

9. Amie made a motion to close public forum; Ed 2nd; closed public forum 7:32 pm

a.

10. NON-PUBLIC (if needed) -not needed.

11. ADJOURNMENT: Amie *made a motion to adjourn; Ed 2nd; voted unanimously to adjourn at 7:33 pm*

12. Next meeting: Tuesday, November 28, 2023, at 7:00 pm

13. To Do / Follow up items:

Respectfully submitted,

Melissa Prunier

Signed meeting notes located at Town Hall

Chairman signature

Date

Selectman signature

Date

Selectman signature

Date