

Town of Croydon

PLANNING BOARD

Wednesday, January 17, 2024, at 7:00 PM

Town Hall, Croydon NH

1. CALL TO ORDER – 7:03 pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL:

Jim Morgan –Chairman

Kim Burkhamer – ex-officio Member

Chris Prost – Member

Melissa Prunier – Administrative Assistant

4. Approve meeting minutes from December 06, 2023 – Chris made motion to approve the meeting minutes from December 6th; Kim 2nd; voted unanimously to approve meeting minutes from December 6, 2023.

5. Old Business


- a. Jim spoke with DRA, Steve Buckley regarding the processes, fees and updates we have been working on. We need to pause on all process because the planning board does not have proper authority to make these changes.
- b. Article 2 as approved at the 1972 Croydon Town Meeting only gave the planning board authority to approve subdivisions of land, and it did not grant authority to the planning board to approve site plans. RSA 674:43, site plan review, was first enacted by the legislature in 1965 and at that time was codified as RSA 36:19-a. All of the zoning and planning statutes were recodified in 1981 and at that time RSA 36:19-a was recodified as RSA 674:43. Two things are necessary before the Croydon Planning Board can exercise site plan review authority, adoption of a definitive article at town meeting granting the planning board site plan review authority under RSA 674:43 and the adoption of site plan review regulations by the planning board under RSA 674:44. RSA 674:43 – needs to be added to the warrant during town meeting.

- c. FEES can be adopted or amended by the planning board without having to go to town meetings.
 - d. February meeting will have public hearing to increase fees
 - e. Jim will write two warrants –
 - i. One for the Zoning board with the edits from Bruce Jasper.
 - ii. \$15K request for master plan
 - iii. Wording for the changes to the rsa for planning board
 - f. Review all desired warrants for both planning and zoning and determine if an additional public hearing is needed next week.
 - g. Special meeting on Wednesday, January 23, 2024 at 6:00 pm for the public hearing regarding the RSA updates – Jim will send me the wording
 - i. MP will publish on website
6. New Business:
- a. Kim shared the changes to planning and zoning laws from 2023
 - b. Kim shared the regulation of subdivision of land for voluntary merger and created as form to request
 - c. Any plans or docs submitted for review and discussion. - no
 - d. Class VI roads – informational seminars regarding class VI open forum
 - i. Need opinion letter from Legal regarding subdividing property on a class VI road.
7. Public Forum – no public comment.
8. Adjournment: Kim made a motion to adjourn; Chris2nd motion; Voted unanimously. Motion passed to adjourn at 7:47 p.m.
9. NEXT MEETING: February 7, 2024 at 7:00 pm

Respectfully submitted,

Melissa Prunier

SIGNED MINUTES FILED AT THE TOWN HALL



Chairman signature

Date

Signature

Date

Signature

Date