

BUILDING PERMIT

All areas must be filled in or building permit will be denied.

1. Has a septic design been approved ? YES NO
2. Are you building on a **CLASS VI** road? YES NO
If **YES**. **STOP HERE.** Read attached article
3. Are you building on CURRENT USE LAND? YES NO
If **YES**. **STOP HERE.** BOS must submit A-5, LAND USE CHANGE TAX FORMS.
before building permit can be completed. NEW MAPS MUST BE SUBMITTED.
4. Are you building closer than 35 feet from all of your boundaries? YES NO
If **YES**. **STOP HERE.** You must see the Zoning Board for a variance hearing.
before building permit can be completed.
If you have a Zoning Board approval/denial it must be attached.
5. Are you adding a **new dwelling** or **bedrooms** to a current dwelling? YES NO
If **YES**. **STOP HERE.** You must see the Selectboard for a Septic approval.
before building permit can be completed. **MUST PRESENT CURRENT PLANS IF ADDING ON.**
6. Are you building at/near a body of water? YES NO
If **YES**. **STOP HERE.** You must retrieve forms from, DES on-line. **www.des.nh.gov/cspa**

Tax Map _____ Lot _____ DEED BOOK & PAGE _____
attach property card

Name(s) of property owner(s) _____
ALL OWNERS on the deed.

Mailing Address of property owner(s) _____

Phone: _____

Permit requested for: please describe what you want to build.

size: _____ height: _____

type of improvement _____

basement walls or foundation: _____

Person requesting permit: _____

Phone & Address _____

(owners signatures required on next page)

TOWN OF CROYDON
NEW HAMPSHIRE
BUILDING PERMIT Application Continued

NO DWELLING can be occupied before a Operational Approval is granted for a septic system.

Subdivision and Individual Sewage Disposal System (ISDS) Design Rules at Env-Wq 1000 ("the rules").

In all cases, Operational Approval is required before any new ISDS is put into operation. Failure to receive Operational Approval can result in removing the illegal ISDS and replacing it, administrative fines, Cease and Desist orders, and involvement of the New Hampshire Department of Justice.

Building on a Class VI road.

The owner agrees to the limitations of the Town of Croydon's responsibility and liability, and the owner is responsible for any road maintenance and repair work. **RSA 231:93**

Prior to performing any road repair or maintenance work, the owner **MUST** obtain approval of the governing body or highway agent under RSA 236:9. The notice should also describe types of work where the owner has permanent recorded permission to perform , together with any other conditions.

The Class VI road is a public highway, and the owner shall not prohibit authorized public use.

Pursuant to **RSA 41:11** , the governing body retains full authority to regulate the public use of the highway, including the applicant's use, and the erection of unlocked gates or bars.

**A copy of the road agreement will be sent to the Sullivan County Registry of Deeds.
FEE OF \$25.00 payable to TOWN OF CROYDON to cover Registry costs.**

All owners of this property must sign this form below.

PERMIT GRANTED on this date _____

SELECT BOARD

Building Permit valid for 1-year from date issued.

Permit fee \$50.00 received by _____ Date: _____

3/27/2019 revised by BOS

If applicable a copy of the Road Agreement is attached to this application.

TOWN OF CROYDON, NEW HAMPSHIRE

ROAD AGREEMENT AND RELEASE

Now comes _____, hereinafter referred to as Owner(s)
of Map: _____ Lot: _____, Town of Croydon, County of Sullivan, State of New Hampshire.

The Town of Croydon hereinafter referred to as "Town", a municipal corporation existing under the laws of the State of New Hampshire, and agrees as follows:

Whereas Owner(s) are the owner(s) of certain real property on _____ road as stated in deed recorded in Book _____ Page _____ at the Sullivan County Registry of Deeds.

Whereas the relevant portion of said _____ road upon which the Owner's real property fronts is a Class VI Highway as classified by New Hampshire Revised Statutes Annotated 229:5 VII.

Whereas the Town has agreed to issue a building permit for the construction of a single family residence on said real property upon the filing of the within notice pursuant to New Hampshire Revised Statutes Annotated 674:41.

Now therefore that Town and Owner(s) _____ on behalf of themselves, their heirs, legal representatives, successors and assigns, covenant and agree as follows:

- 1 The Town shall allow Owner(s) _____ to construct a residence pursuant to a Building Permit issued by the Town on the Owner's property on _____ road.
- 2 The Town neither assumes responsibility for maintenance, including snow plowing, nor liability for nor damages resulting from the use of Roads.
- 3 Owner(s) _____ their heirs and assigns shall be responsible for maintaining access to the subject property and does hereby forever release and discharge the Town, it's officers, agents and employees from the obligation of maintaining _____ road and from any claim of any nature, whether in tort or otherwise, which Owner(s) _____ might have against the Town for any loan or damage including those incurred through failure to provide municipal services including police, fire and ambulance services arising out of the condition of the roadway from the point wherein _____ road are Class VI Highways.
- 4 That Owner(s) _____ assume responsibility for transporting any children to the nearest regular school bus stop.

ROAD AGREEMENT AND RELEASE continued

5 That Owner(s) _____ assumes responsibility for maintenance and repair of _____ road, and agrees that at his/her expense or at the expense of himself/herself and other owners of property similarly located on _____ road, to clear and maintain the said _____ road to a width of not more than that designated by the Selectmen, and to repair and maintain the traveled portion of _____ road in a good and passable condition. Any repair, maintenance, reconstruction, or paving work done with respect to _____ road shall not involve or include the cutting or removal of trees, of the tearing down or destruction of stone walls, or portions therefore, except with the prior written consent of the Board of Selectmen. This does not affect the right of the Road Agent to remove portions of trees, shrubs, vegetation and other natural or man made obstructions which may interfere with the safe travel on said road.

6 Whereas _____ road to remain a full public highway and that the owner shall not prohibit members of the public from utilizing the highway for any purpose for which public highways may be used.

Prior to beginning any such repair, reconstruction or paving work Owner(s) shall apply to the Board of Selectmen in writing, setting forth the nature and scope of the proposed work. The Board shall consider the application at its next regular scheduled meeting and shall request the Planning Board to make recommendations to the Board of Selectmen establishing satisfactory minimal restoration of the highway, shoulders, ditches, embankments, and travel surfaces. In the event that the Board of Selectmen feel they need technical advice with respect to the conditions to impose, they may, at the expense of the Owner(s) provide a bond in an amount satisfactory to restoration of the highway. The stipulations required by the Selectmen in this agreement are made pursuant to the following applicable Revised Statutes Annotated 236:9-12.

Property Owner Signature

Property Owner Printed name

Property Owner Signature

Property Owner Printed name

Date: _____

Witness

Town of Croydon
By its Selectmen, Duly Authorized

Select Board Print Name

Select Board signature

Select Board Print Name

Select Board signature

Select Board Print Name

Select Board signature

FEE OF \$25.00 payable to TOWN OF CROYDON to cover Registry costs.